






NORTH GEORGIA HEALTH DISTRICT
 Fannin Environmental Health
 95 Ouida Street
 Blue Ridge, Georgia Zip 30513
 Website: www.nghd.org   

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SUBDIVISION APPLICATION FOR DEVELOPMENTS USING OSSMS

Date of Submittal to EH Office: _____

INSTRUCTIONS: If certain questions do not apply, simply write “N/A”. It is very important that you complete this form in its entirety. **Please allow 60 days or more after preliminary plat submittal for approval. Final plat review may take longer depending on any adverse conditions observed at time of final evaluation. Reviews are not started until all requested information is provided.**

Please initial here: _____

GENERAL INFORMATION:

Name of Subdivision: _____

If Subdivision divided into phases, please indicate how many total phases are proposed. _____ **Phases**

For Phased Subdivision, a Master Plan is required at time of ‘Phase 1’.
Please initial here: _____

Directions to Subdivision:



NORTH GEORGIA HEALTH DISTRICT 1-2

Cherokee: Canton (770) 345-7371 / Woodstock (770) 928-0133 Gilmer (706) 635-4363 Pickens (706) 253-2821
 Fannin (706) 632-3023 Murray (706) 695-4585 Whitfield (706) 279-9600

Developer/Owner: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Surveyor Name, Phone Number, and Email Address: _____

Number of Lots on Plat Submitted: _____ Minimum Lot Size: _____

Total Acreage of Submitted Plat: _____

Authorized Agent: (Name, Phone Number, and Email) _____

WATER SUPPLY:

Will Lots be served by (*check one*):

-Individual Water Supplies (Wells or Springs)

-DNR-EPD water system

*For Preliminary Plats, a letter from DNR/EPD must be provided stating that the construction plans and source approvals have been submitted and found acceptable. _____ **initials**

*For Final Plats, the water system’s DNR/EPD “Operational Permit with WSID” must be provided. (see ‘REQUIRED INFORMATION’) _____ **initials**

***Owner/Operator of Water System:** _____

* **Mailing Address:** _____

* **Phone Number and Email:** _____

-Municipal Public Water

*For Preliminary Plats, a letter must be provided by the Water Authority/Municipality stating that water *is or is not* available within 1000’ of the closest portion of the proposed subdivision in its entirety. The letter should also

state that the Water Authority/Municipality agrees to provide water. _____
initials

*For Final Plats, a letter must be provided by the Water Authority/Municipality stating that water has been provided to the subdivision lots. _____
initials

SEWAGE DISPOSAL:

Is public sewer or community sewage system available within 500' of any portion of the proposed subdivision in its entirety? Circle One: **Yes or No**

**A letter from the Sewer Authority must be provided stating that sewer *is or is not* available within 500' of the closet portion of the proposed subdivision in its entirety. _____
initials

Will there be any commercial or business development as part of proposed subdivision? _____ If yes, please explain and state type of commercial operations are proposed: _____

Are there any plans to extend public sewers to serve the area of this subdivision? (future availability): _____

BUILDING INFORMATION:

House: _____ Minimum Square Footage
_____ Minimum # of Bedrooms

House Composition: (*Circle All that Apply*)

Manufactured Home

Stick Built

Vacation Rentals

Other: _____

PROPERTY SALES:

I, _____, understand that DPH-OSSMS Regulations-Chapter 511-3-1-.14-1 states that “No person may sell, offer for sale, lease, rent, or begin construction or otherwise begin the physical development of a lot in a subdivision or mobile home park until written approval of plans for water supply and sewage disposal in the subdivision or park has been issued from the County Board of Health. This approval constitutes general acceptance of all lots for development with on-site sewage management systems.”

_____ Print Name
_____ Signature
_____ Date

REQUIRED INFORMATION:

Preliminary Plat Review:

_____ One Set of the Preliminary Plat

_____ Certified Level III soils analysis overlaid on preliminary plat with topographical map depicting in two foot (2-foot contours) or as authorized by local Health Authority. Indicate slopes on map in 5-10% increments

_____ Proposed Wells with buffers, if applicable, water systems, water courses, flood plains, roads, driveways, proposed house locations, easements, springs, and any other appurtenances that may influence the suitability and/or useable septic installation areas must be provided on the certified Level III soils and topo map. Include all water buffers on map as well as ‘shading out’ all drainage swales or ditches.

_____ Soil Test Legend

_____ Soil Test Boring Logs

_____ ‘Useable Septic Area (square footage) Log’ for each lot per ‘Fannin County Minimum Lot Sizes’

_____ If DNR/EPD water system is proposed, letter from EPD approving the plans to construct the public water system and approving the source of the water supply of said subdivision.

_____ Letter(s) from Water Authority/Municipality regarding availability of public water and/or public sewer as stated in pages 2-3.

_____ Applicable Fees (see attachment)

Final Plat Review:

_____ One set of Final Plat

_____ Final Certified Level III soils analysis overlaid on final plat with topographical map depicting in two foot (2-foot contours) or as authorized by local Health Authority. Indicate slopes on map in 5-10% increments

_____ Final Proposed Wells with buffers, if applicable, water systems, water courses, flood plains, roads, driveways, proposed house locations, easements, springs, and any other appurtenances that may influence the suitability and/or useable septic installation areas must be provided on the certified Level III soils and topo map. Include all water buffers on map as well as ‘shading out’ all drainage swales or ditches.

_____ Final Soil Test Legend

_____ Final Test Boring Log

_____ Site Plans, Site Modification Plans, Test Pit Information

_____ Final ‘Useable Septic Area (square footage) Log’ for each lot per ‘Fannin County Minimum Lot Sizes’

_____ For Final, if DNR/EPD water system is proposed, a current letter from EPD approving the plans to construct the public water system and approving the source of the water supply of said subdivision. WSID with Operational Permit must be provided unless the Health Authority states otherwise.

_____ If public municipal water, a final letter must be provided from the Water Authority/Municipality stating that final plans are approved, and water will be provided to each lot.

_____ Applicable Fees Paid

STATEMENT OF APPLICATION AND RECEIPT OF MATERIALS

I am the owner/develop of this proposed subdivision or authorized representative of same. I, _____, make application for development of this subdivision in accordance with the “*Rules of the Department of Public Health’s Rules and Regulations for Onsite Sewage Management Systems (OSSMS), Chapter 511-3-1 and minimum lot size or land area requirements for OSSMS as adopted the 6th day of March, 2001*”. I understand that that the Guidelines of Subdivision Development, Rules and Regulations, and OSSMS Manual may be found at www.georgiaeh.us . I confirm that this application along with required documents submitted to Fannin County Environmental Health (EH) are true and correct. I also understand that additional requirements may be requested by the EH upon preliminary and/or final plat review. I understand that preliminary plat review can take up to 60 days. Final plat review may take longer depending on any adverse conditions or additional information is observed/noted at time of final evaluation. *Reviews will not begin until all requested information is provided.

_____ Signature
 _____ Printed Name
 _____ Date

Office Use Only:

Plan Review Fee Paid? Y or N
 Per Lot Fee Paid? Y or N
 Balance Owed? _____
 Receipt Number: _____
 Date Submitted: _____
 Entered in DHD? Y or N

EHS/ADMIN Notes: